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Principal: Mrs. Keira McCallan BA (Hons), PQH

Monday, 21st August, 2017.

Dear Parent,

- I hope you are all having a relaxing summer. Please read the following notes carefully in preparation for the start of a new school year in September.
- I would like to welcome back all staff and pupils. Welcome back also to all our parents and Governors. "Hello" and "welcome" to our new **Year One** pupils and "Good Luck" to last year's **Year Seven** pupils. We wish them all every happiness and success.
- **Mrs. Denise McCrory** will be continuing her Classroom Assistant Work Experience in **Year 3/4** each Tuesday, Wednesday and Thursday. Welcome back, Mrs. McCrory. We hope you are very happy here at St. Patrick's and that you enjoy your time working with us all.
- The class arrangements for September are as follows:
 - Year 1/2:** Mrs. Taggart (Class Teacher)
Mrs. Morrow (General Classroom Assistant)
 - Year 3/4:** Mrs. McConnell (Class Teacher)
Mrs. McCrory (Trainee Classroom Assistant)
Mrs. Morrow (General Classroom Assistant)
 - Year 5/6:** Mrs. Barrett (Class Teacher) Monday
Mr. Colton (Class Teacher) Tuesday – Friday
Mrs. Mulryan (Learning Support Classroom Assistant)
 - Year 7:** Mrs. McCallan (Class Teacher) Monday – Wednesday
Mrs. Barrett (Class Teacher) Thursday and Friday
Mrs. Carson and Mrs. Kelly (Year 7 Classroom Assistants)
- Please note that our school day starts at **9.10am**. Pupils are asked to arrive from **9.00am**. Pupils should not be in school earlier than this unless a special

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arrangement has been made with me. Please complete the slip attached if you wish your child/children to be supervised in school from 8.45am and return it to school by **Monday, 4th September**. Please note that pupils should not be in school prior to 8.45am, as supervision cannot be guaranteed before this time. Any parents who have previously made an arrangement with me regarding their child arriving in school earlier than 9.00am should complete the slip also. The front door will be closed each day at 9.10am, in the interests of child protection and safeguarding. If you need to enter the school after this time, please press the buzzer beside our postbox at the front door and someone will let you in. Our back door is for exiting only and will remain locked from the outside. Pupils are asked to return to school after the holidays on **Friday, 1st September**. We look forward to seeing you all again.

- To aid speedy administration in the morning, please send in all monies in the money wallets sent home in September. Additional wallets are available from the Parents' Noticeboard at the entrance to our school. Wallets must be marked with your child's name, class, date, what the payment is for, how much money is included for each item and the total amount of money enclosed. Pupils are asked to send the wallets into their class teacher each day in their Notes folder. Alternatively all monies for the week can be sent into the class teacher in one money wallet each Monday morning.
- Some items of clothing were left behind by pupils in the school in June. Any labelled items will be returned to your child in September. Unfortunately some of the items were not labelled and we are therefore unable to identify the owners. All items not labelled will be available from the **Year Seven** classroom on **Wednesday 23rd August** from **7.30pm to 9pm** if any parent would like to come in, identify and collect their child's belongings.
- **Mrs. Taggart** will be delivering an **Information Evening** for all **Year 1** parents on **Wednesday, 23rd August @ 7pm** in the school Assembly Hall. During the evening Mrs. Taggart will outline the routines, teaching and learning practices, etc., in the Foundation Stage. All Year 1 parents are invited to attend. We look forward to seeing you then.
- It is my intention to organise a **Key Stage Two (Years 5-7) Information Evening for Parents** in the next few weeks, depending on interest shown. During the evening Key Stage Two staff will outline routines, teaching and learning practices (including homework), expectations, etc. Please complete the slip attached and return it to school on **Friday, 1st September**.

Yours sincerely,

Mrs. Keira McCallan
(Principal)

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Morning Supervision Request

I would like my child/children _____
to be supervised by an appropriate adult in school from 8.45am to 9.00am.

Please tick as appropriate.

☐

Monday to Friday

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Monday

☐

Tuesday

☐

Wednesday

☐

Thursday

☐

Friday

Signed:

Date:

Expression Of Interest

I/we _____ am/are interested in attending a **Key Stage Two** (Years 5-7) **Information Evening For Parents** held during September, 2017.

Signed:

Date: