

# St. Patrick's Primary School



## Internet Safety and Acceptable Use Policy

Ratified by the Board of Governors on Thursday, 14<sup>th</sup> March, 2013.

Reviewed Annually

Next Review Date: Summer, 2024.

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## **Introduction**

The school's C2K computing resources are essential to the effective delivery of learning for children. The Internet is a valuable resource that can raise educational standards by offering pupils, parents and staff opportunities to search for information from a very wide range of sources based throughout the world.

However, some of the information found on the Internet will be inappropriate for pupils and it is therefore important that St. Patrick's Primary School has in place an Acceptable Use Policy with clear rules for acceptable use of Internet resources by all members of the school community. It is essential that staff, parents, Boards of Governors, pupils, students on placement and supply teachers are all aware of Internet safety and are involved in devising and discussing appropriate strategies for the safety of all users.

The following policy helps to define appropriate and acceptable use by both staff and pupils. Please also refer to our Child Protection And Safeguarding Policy which is available from the school office and on our school website. There is a need to provide everyone with as safe an on - line environment as possible and to educate users on how to be aware of and respond responsibly to any risks.

them to be aware of and respond responsibly to the risks. The implementation of this policy is the responsibility of all members of staff.

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## What Is The Internet?

The Internet is a huge network of computers making a worldwide community. It is a way of connecting computers together so that people using them can:

- talk to each other,
- send and receive messages,
- obtain information and resources,
- publish information,
- buy and sell things, and,
- have fun.



## The Internet In School

The Internet is a powerful technology and we realise that it must play an important role in any learning environment. Through the Internet, teachers are able to find information on particular topics to aid learning in their classroom and the children can research particular topics for themselves also in a safe and managed way.

## The Internet And The Curriculum.

The use of the Internet to facilitate learning through the curriculum needs careful planning and it is not assumed that children have the skills and knowledge of how to work safely in an online environment – for example, how to use search engines safely. Therefore, if the Internet is to be used, the class teacher should ensure that children are aware of E - Safety practices and rules and parents should reinforce these messages at home too.

Websites are previewed by staff and revisited to ensure that they are suitable for children's curriculum needs and ability levels.

Search engines are used selectively. Staff will choose the search engine and topic and discuss sensible search words which have been tried out beforehand.

This is in the interests of accessibility and personal safety.

## School Website

We have our own website at St. Patrick's P.S., within which photographic images and videos are displayed. The school has clear procedures on the use of digital images and video and will only upload a photograph of a child if permission has been granted in writing from a parent or guardian. Children in photographs will not be identifiable by name (i.e., there will not be any captions containing the children's names alongside photographs). If a child's name is mentioned elsewhere (for example, because of some work that is displayed on the website), only the first name will be used and it will not be linked to any photograph of the child or any other personal details.

The school e-mail address and other contact details are published on our school website, however, individual staff e-mail addresses are not.

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## **Roles And Responsibilities**

E - safety is recognised as an essential aspect of strategic leadership in this school and the Principal, Mrs. McCallan, with the support of Governors and the ICT Co-ordinator, Mrs. Barrett, aims to embed safe practices into the culture of the school. Mrs. McCallan and Mrs. Barrett ensure that the policy is implemented and that compliance with the policy is monitored. All teachers are responsible for promoting and supporting safe behaviours in their classrooms and following school e - safety procedures. Central to this is fostering a 'No Blame' culture so pupils feel able to report any bullying, abuse or inappropriate materials. As the children progress through the school there is a gradual progression in access to the Internet. Pupils will be made aware of unacceptable use of the Internet without teachers being too explicit. The rules for using the Internet will be made clear to all pupils and children are asked to sign the Agreement for Acceptable Use prior to using the Internet. Non – compliance will result in withdrawal from access to the Internet. The e - safety rules apply to all staff (including temporary and regular substitute teachers and volunteers). Staff will be required to sign the Acceptable Use of the Internet form annually.

## **Monitoring**

It is the role of the ICT Co-ordinator, Mrs. Barrett, to monitor and evaluate the overall effectiveness of Internet use throughout the school and she will do this on a regular basis. Each teacher will be responsible for monitoring the use of the Internet within their own classroom and ensuring that unacceptable material is not accessed. The co-ordinator has responsibility for checking that no inappropriate material is on the school system and the children are made aware that their Class Teachers have access to all their folders of work.

## **Managing The School Network**

The computer system is C2K managed and is made available to pupils to further their education and to staff to enhance their professional activities including teaching, research, administration and management. The school reserves the right to examine or delete any files that may be held on its computer system or to monitor any Internet or email activity on the network or perform any other activities that the school may see fit.

## **Individual Logins, Microsoft Teams, Seesaw And Storage**

Each child has their own username and password and anything which they save is within their own login. The learning platforms, Microsoft Teams and Seesaw automatically store children's work and information electronically. These documents may be accessible to other teachers/staff members within that particular class, however, this will be made known to parents.

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**Personal Use And Social Networking**

The computers, electronic media and services provided by the school are primarily for educational use to assist staff in the performance of their job and to assist pupils in their learning. They should not be used for personal use. The use of many popular Apps (e.g., TikTok, WhatsApp, etc.) is prohibited to children under the age of twelve years and cannot be accessed from the school system.

**E - Mail**

Children have access to web - based e - mail addresses through MY- SCHOOL. Children in Foundation Stage and Key Stage 1 have Seesaw accounts whereby they can communicate with their teacher/s. Children in Years 5 - 7 have access to Microsoft Teams, whereby they can communicate with their teacher/s. Communication should be within normal working hours, unless stated otherwise by the teacher.

If any parent wishes to make contact with a teacher regarding their child/children they can do so by telephoning the school between the hours of 8.45am and 3.30pm or by sending an e-mail to the school's email address.

**How Valuable Is The Internet In Education?**

The Internet is a unique and exciting resource. It brings the world into the classroom by giving everyone access to a global network of educational resources.

- It gives everyone opportunities to locate, retrieve and exchange information.
- It encourages the development of ICT skills that are vital to life - long learning.
- It takes learning beyond the classroom.
- It allows access to stores of information that might otherwise be unavailable in school.
- It provides up – to - date information.
- It is a fast and efficient way of communicating and retrieving information.
- It encourages independent learning.
- It can be enjoyable to use.
- It is part of their life experience.

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The Internet is increasingly forming part of our work, home, social and leisure activities. There is no doubt that the use of the Internet is an essential skill for children as they grow up in the modern world and an invaluable resource tool for the staff in the school community.

## Online Learning

Online Learning has become increasingly more prevalent in recent years. Online learning is education that takes place over the Internet. It is often referred to as **e - learning** among other terms.

Online learning is just one type of **distance/remote learning** - the umbrella term for any learning that takes place across distance and not in a traditional classroom. Below are some examples of online learning platforms which we use at St. Patrick's:

### Microsoft Teams

Microsoft Teams is a platform for online learning. Through Microsoft Teams, pupils can safely and securely upload assignments. They can also communicate and collaborate with their teacher/s and their classmates.

### Seesaw

Seesaw is a secure online journal where pupils can document and reflect on their learning. Pupil's can add photos, videos, drawings and voice recordings and communicate with their teacher/s. See [www.web.seesaw.me/privacy](http://www.web.seesaw.me/privacy) to read more about Seesaw's strong privacy policies.

### Mathletics

Mathletics is an engaging online maths program providing students with all the tools they need to be successful learners, both in the classroom and beyond.

For further information, please refer to our Remote Learning Policy, which is available to view on our school website. Paper copies are also available from the school office.

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## **What Are The Dangers?**

The Internet is an open communications channel, available to all. Anyone can send messages, discuss ideas and publish materials with little restriction. This brings everyone into contact with people from all sectors of society and with a wide variety of materials, some of which could be unsuitable.

### **Key Concerns are:**

#### **Potential Contact**

Children may come into contact with someone on-line who may wish to harm them. Some adults use chat rooms or e-mail to communicate with children for inappropriate reasons.

Children need to be taught:

- That people are not always who they say they are.
- That Stranger Danger applies to the people they encounter through the Internet.
- That they should never give out personal details, or,
- That they should never meet alone anyone contacted via the Internet.

#### **Inappropriate Content**

Through the Internet there are unsuitable materials in many varieties. Anyone can post material on the Internet.

- Some material is published for an adult audience and is unsuitable for children e.g., materials with a sexual content.
- Materials may express extreme views e.g., some use the web to publish information on weapons, crime and racism which would be restricted elsewhere.
- Materials may contain misleading and inaccurate information e.g., some use the web to promote activities which are harmful such as anorexia or bulimia.

Children need to be taught:

- That information on the Internet is not always accurate or true.
- To question the source of information.
- How to respond to unsuitable materials or requests and that they should tell a teacher/adult immediately.

#### **Excessive Commercialism**

The Internet is a powerful vehicle for advertising. In visiting websites children have easy access to advertising which is very persuasive.

Children should be taught:

- Not to fill out forms with a lot of personal details.
- Not to use an adult's credit card number to order online products.

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If children are to use the Internet in places other than at school e.g., libraries, clubs and at home, they need to be educated about how to behave on-line and to raise concerns.

There are no totally effective solutions to issues relating to Internet safety. Teachers, pupils and parents must work together and be vigilant.

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## **Steps We Take To Protect Everyone In School**

### **Use Of A Filtered Service**

Access to the Internet is provided through a filtered service. All access is provided through the MY SCHOOL service which is designed to filter out unsuitable material.

### **Supervision**

No filtering service is 100% effective, therefore, children's use of the Internet is supervised by an adult and adults' use of the Internet is supervised by the C2K Managers (Mrs. Carson and Mrs. Barrett).

### **Planned Activities**

Use of the Internet is a planned activity. Aimless surfing is not allowed. Everyone is taught to use the Internet in response to a need e.g., a question which has arisen from work in class.

### **Internet Safety Rules**

Everyone is taught to be Internet wise. Everyone is made aware of Internet Safety Rules and are encouraged to discuss what to do if they come across inappropriate material. SMART Tips are displayed in classrooms for pupils and staff to refer to.

Parents are also advised of the need for constant vigilance when children are using the Internet at home.

### **Promotion Of Internet Safety Day**

Each year our school promotes Safer Internet Day through activities completed with pupils in school and communication with parents through our school website.

### **Communication**

Our policy is reviewed annually by the Board Of Governors and is shared with parents through our school website.

The ICT Coordinator (Mrs. Barrett) organises workshops for pupils, parents and staff on Internet safety.

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**Points For Staff To Consider**

Internet use should be planned, task orientated and educational within a regulated and managed environment.

- Supervision is the key strategy. Children should have a teacher or classroom assistant present when using the Internet. Computers should be positioned so that it is possible for adults to see materials on screen.
- Children should know why they are using the Internet. Aimless surfing should never be allowed. Children's use of the Internet should be in response to a need e.g., to answer a question which has arisen from work in class.
- Search engines require careful use and planning/supervision. Children can be bombarded with information and yet fail to find the material they need. Staff should select the search engine and topic and discuss sensible search words which have been tried out beforehand.
- Children do not need lists of website addresses. A small appropriate choice is much more effective. Favourites is a useful way to present this choice. Sites should always be previewed and revisited to be checked out. Staff should consider off - line viewing.
- All incoming and outgoing mail should be checked.
- Discuss with pupils the rules for responsible Internet use. It is not enough to protect children from materials, we must teach them to become Internet wise. Children need to learn to recognise and avoid the risks. They need to know what to do if they come across inappropriate material or if they are approached by a stranger.
- Be informed – read e.g. - NGfL Superhighway Safety.  
<http://safety.ngfl.gov.uk> and Childnet International – [www.childnet-int.org](http://www.childnet-int.org)
- Discuss Internet Safety regularly with colleagues and as a whole staff.

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### **Points For Parents To Consider**

It is important to promote Internet Safety in the home and to monitor Internet use.

- Keep the computer in a communal area of the home.
- Ask children how the computer works.
- Monitor on - line time and be aware of excessive hours spent on the Internet.
- Take an interest in what children are doing. Discuss with the children what they are seeing and using on the Internet.
- Advise children to take care and to use the Internet in a sensible and responsible manner. Know the SMART tips (refer to page 14).
- Discuss the fact that there are websites which are unsuitable.
- Discuss with your child/children how they should respond to unsuitable materials or requests.
- Remind children never to give out personal information on the Internet.
- Remind children that people on - line may not be who they say they are.
- Be vigilant. Ensure that children do not arrange to meet someone they meet online.
- Be aware that children may be using the Internet in places other than in their own home or at school.
- Keep up – to – date with new information through research and attending workshops for parents.

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## Filtering Of The Home Computer

Parents may wish to invest in security software for their children's computers. Some of this software works by monitoring all Internet activity for trigger words.

There are many types of security software available, as well as useful Internet safety websites.

Examples include:

- [www.webwise.ie](http://www.webwise.ie)
- [www.common sense media.org](http://www.common sense media.org)
- Surfwatch - [www.safesurf.com](http://www.safesurf.com)
- Childnet International – [www.childnet-int.org](http://www.childnet-int.org)

## Mobile Phones

In the interest of Child Protection and Safeguarding it is our school policy that children are **not permitted** to carry a mobile phone\* or use a mobile phone\* at school **under any circumstances**.

Parents are reminded of the safety issues regarding mobile phones, especially with Internet access.

Parents and staff should encourage children to talk about how they use mobile phones and remind them not to give mobile numbers to strangers and people they do not know very well. They should talk about responsible use of text messaging.

We ask all parents who send their child/children to our school to support the School Mobile Phone Policy. We believe that parents have a duty to ensure that mobile phones are not carried by their children into school.

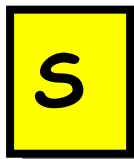
If any parent has any questions or queries about the Mobile Phone Policy, they should contact the Principal directly.

\*This includes any personal mobile device with Internet access.

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## Points For The Children To Consider

Follow the **SMART** Tips



**Secret** - Always keep your name, address, mobile phone number and password private – it's like giving out the keys to your home!



**Meeting** someone you have contacted in cyberspace can be dangerous. Only do so with your parent's/carer's permission, and then when they can be present.



**Accepting** e-mails or opening files from people you don't really know or trust can get you into trouble – they may contain viruses or nasty messages.



**Remember** someone on-line may be lying and not be who they say they are. Stick to the public areas in chat rooms and if you feel uncomfortable simply get out of there!



**Tell** your parent or carer if someone or something makes you feel uncomfortable or worried.

SMART Tips from – Helping Your Parents Be Cool About The Internet, produced by: Northern Area Child Protection Committees

## Acceptable Use Policy For Internet Access

Staff and pupils will have access to the following through the C2K filtered service:

- Websites
- E-mail
- Video Conferencing (E.g., Microsoft Teams, Zoom)
- Media Downloads

In accessing the above all users must adhere to the guidelines that have been set out by Saint Patrick's Primary School and are encouraged to always apply them. The guidelines are established for the efficient use of the resource, to provide an ethical framework for usage and to be conscious of the wider legal framework which governs society.

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Should a user violate the terms of usage then they will be referred to the Board Of Governors for disciplinary action, which may result in a suspension of access.

Any violations of UK law will be referred to the appropriate authorities.

Your signature at the end of this document will signify that you have read the document, agree with the terms and conditions set out in it and agree to be bound by it.

## **Usage**

Use of the Internet facility is restricted to the staff, pupils, governors, or visitors of Saint Patrick's Primary School unless express permission is given by the C2K Managers (Mrs. Barrett and Mrs. Carson) for another person/group to have access to the system.

Any use of the system should be for educational purposes, consistent with the overall aims of the school and in line with this policy.

Online activities which are encouraged include, for example:

- The use of email and computer conferencing between colleagues, between schools and industry.
- Use of the Internet to investigate and research school subjects, cross-curricular themes or topics related to social and personal development.

In accessing online services such as Microsoft Teams, Seesaw, Mathletics, etc. users should not knowingly transmit or access material which may violate school or legal regulation including but not limited to; copyrighted material, threatening or obscene material, material protected by trade secrets acts.

On occasions staff/pupils may find that they have unwittingly accessed material which may be unsuitable and they should report this to the ICT Coordinator, Mrs. Barrett or the Designated Teacher for Child Protection, Mrs. Mulligan, immediately.

Staff are encouraged to use C2K resources in their teaching and learning activities, to conduct research and for contact with others in the educational world.

Staff are encouraged to investigate the possibilities provided by access to electronic information and communication resources and blend its use, as appropriate, within the curriculum.

They should model appropriate and effective use and provide guidance and instruction to pupils in the acceptable use of the Internet.

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C2K services are monitored by the C2K Managers (Mrs. Barrett and Mrs. Carson) and it is the user's responsibility at all times to ensure:

- security of their C2K username and password,
- appropriate use of email,
- appropriate use of the Internet for school related research and information.

All users must be aware that:

- any attempt to bypass filtering, or to access inappropriate or illegal material will be reported to the Board Of Governors.
- email messages held by the filtering policy are accessible to the Principal to release mail.
- the username of anyone who is under investigation for inappropriate use of the system will be disabled whilst an investigation is carried out.

### **C2K Networks**

- No additional devices may be connected to data points on the C2K network without the specific agreement of C2K; random checks will be carried out to identify such violations.
- Software added to desktops on the C2K network - by the C2K Managers (Mrs. Carson and Mrs. Barrett) – must be appropriately licensed.
- The school's C2K Managers (Mrs. Carson and Mrs. Barrett) will ensure that, when using the facility to add software to individual desktops, they adhere to the same standards of security as with every other aspect of the C2K service.
- The C2K Managers (Mrs. Carson and Mrs. Barrett) are responsible for ensuring that desktop software which represents a security threat is not installed on any desktop.

### **C2K Managed Portable Devices**

- If a managed service laptop is used by a member of staff, he/she must sign and agree to the conditions for use set out in information sheet EN094 *Acceptable Use Policy for Managed Portable Devices*.
- The software installation facility is only for licensed and non-malicious applications. This facility ensures that confidential data is not stored on local drives of any computer (desktop, laptop or Surface Pro).

### **Responsibilities**

It is everyone's responsibility to ensure that Saint Patrick's Primary School's Acceptable Use Policy is strictly adhered to. Any member of the school community may advise the Principal or C2K Managers (Mrs. Carson and Mrs. Barrett) of misuse of the C2K network or equipment.

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Following an investigation, the Principal reserves the right to invoke the school's Disciplinary Procedure for misuse of the C2K network or equipment.

### **Unacceptable Use Of The Internet**

- Complaints of Internet misuse will be dealt with by the ICT Coordinator (Mrs. Barrett) and C2K Managers (Mrs. Barrett and Mrs. Carson).
- Any complaint about staff misuse must be referred to the Principal.
- Complaints of a Child Protection nature must be dealt with in accordance with Saint Patrick's Primary School's Child Protection And Safeguarding Policy and Procedures.
- Pupils and parents will be informed of the Complaints Procedure.
- Pupils and parents will be informed of consequences for pupils misusing the Internet.
- In circumstances where a serious breach of this policy has occurred, the PSNI may be contacted.

Please refer to our **Promoting Positive Behaviour Policy** and **Anti – Bullying Policy** for further information.

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## **Staff Agreement On Acceptable Use Policy**

ICT and the related technologies such as email, the Internet and mobile devices are an expected part of our daily working life in school. This policy is designed to ensure that all staff are aware of their professional responsibilities when using any form of ICT. Any concerns or clarification should be discussed with Mrs. Barrett (ICT Co-ordinator).

- I will only use the school's email / Internet / Intranet and any related technologies for *professional purposes* or for uses deemed 'reasonable' by the Principal.
- I will comply with the ICT system security and not disclose any passwords provided to me by the school or other related authorities.
- I will ensure that all electronic communications with staff and other outside agencies are compatible with my professional role.
- I will not give out my own personal details, such as mobile phone number and personal email address, to pupils.
- I will only use the approved, secure email system(s) for school business and not personal use.
- I will ensure that personal data (such as data held on SIMS) is kept secure and is used appropriately, whether in school, taken off the school premises or accessed remotely. Personal data can only be taken out of school or accessed remotely when authorised by the Principal.
- I will not install any hardware or software without permission of the ICT Co-ordinator.
- I will not browse, download, upload or distribute any material that could be considered offensive, illegal or discriminatory.
- Images of pupils and/or staff will only be taken, stored and used for professional purposes in line with the school's Child Protection And Safeguarding Policy and with written consent of the parent, carer or staff member. Images will not be distributed outside the school network without the permission of the parent/carer and the Principal.
- I understand that all my use of the Internet and other related technologies can be monitored and logged and can be made available, on request, to the Principal or the C2K Managers (Mrs. Barrett and Mrs. Carson).
- I understand that misuse of the C2K network may invoke the use of the School's Disciplinary Procedure.
- I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset or offend any member of the school community
- I will respect copyright and intellectual property rights.
- I will ensure that my online activity, both in school and outside school, will not bring my professional role into disrepute.
- I will support and promote the school's Acceptable Use of the Internet Policy and help pupils to be safe and responsible in their use of ICT and related technologies.

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- I will ensure that my mobile phone is on silent during contact time.

I agree to follow this code of conduct and to support the safe use of ICT throughout the school

Signature: \_\_\_\_\_

Date:

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## **Pupil/Parent Agreement On Acceptable Use Policy**

ICT and the related technologies such as email, the Internet and online learning platforms are an expected part of our daily working life in school. This policy is designed to ensure that all children and their parents are aware of their responsibilities when using any form of ICT. All children and all parents are expected to sign this policy and adhere at all times to its contents. Any concerns or clarification should be discussed with Mrs. Barrett, ICT Coordinator.

### **Pupils:**

- On the school network, I will only use my own login username and password.
- I will not look at, change, or delete other people's work/files.
- I will ask permission before entering any website, unless my teacher has already approved that site.
- I will only use ICT systems whilst in school, for school purposes, including the Internet, Microsoft Teams, Seesaw, digital video, mobile technologies, etc.
- I will not download or install software on school technologies.
- I will only open attachments from people I know are safe (Microsoft Teams/ Seesaw).
- I will not share my personal information or images with anyone without my parent's permission.
- I understand that I am not allowed to enter Internet Chat Rooms while using school computers.
- If I see anything, I am unhappy with or I receive messages I do not like, I will tell a teacher immediately.
- I understand that all my use of the Internet and other related technologies can be monitored and can be made available to my teachers.
- I understand that if I deliberately break these rules, I could be stopped from using the Internet.

### **Parents/Guardians**

- I understand that the school has installed ICT equipment, which are C2K managed, to help with my child/children's learning. The Internet service provider used by the school provides a continually updated, filtered service to attempt to ensure that only acceptable Internet sites are available.
- I understand that my child/children's teacher will only set ICT work which is related to the curriculum and which will benefit their learning. This may be through Seesaw or Microsoft Teams, etc.
- I understand that I am encouraged to contact the school if I have any concerns regarding my child/children's use of our ICT provision and that the school's Acceptable Use Policy is available from the school office or website.
- I understand that occasionally digital images containing children and/or their work will be taken. Permission will be sought before these are stored or used

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in the school. The computers in school can only be accessed through username and password.

### **Parent/Guardian Acceptable Use Agreement**

As the parent or guardian of

\_\_\_\_\_ (pupil/s name/s)

I grant permission for the school to give my child/children access to:

- The Internet at school (C2K managed).
- The school's online managed learning environment (at school and at home).
- ICT facilities and equipment at school, including I - Pads.

We have discussed this document and

\_\_\_\_\_ (pupil/s name/s)

agrees to follow the E - safety rules and to support the safe and responsible use of ICT at St. Patrick's P.S., Eskra.

Parent/Guardian Signature: \_\_\_\_\_

Pupil/s Signature/s: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Class/es \_\_\_\_\_

Date \_\_\_\_\_

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All reasonable and appropriate steps have been taken to protect pupils. The school recognises that despite employing safety procedures, in some circumstances, the Internet may give children access to undesirable information or images.

Children are regularly reminded that should they encounter inappropriate material online they must immediately

- Leave that website,
- Inform an adult.

Should a child or teacher encounter unsuitable material through using the Networked school service, this will be reported to C2k via the C2k Helpdesk number.

### **Monitoring And Review**

Internet technology and school use of resources will develop and change with time. It is our intention to revise and up-date our Internet Safety And Acceptable Use Policy as appropriate and where necessary.

This policy was adopted by the Board Of Governors on Thursday, 14<sup>th</sup> March, 2013. This policy will be reviewed by the Board Of Governors on: 1<sup>st</sup> July, 2014.

16<sup>th</sup> June, 2015.

28<sup>th</sup> June, 2016.

18<sup>th</sup> July, 2017.

8<sup>th</sup> March, 2021.

15<sup>th</sup> June, 2023.

Date of Next Review: Summer, 2024.

<b>Date Policy Reviewed:</b>	
<b>Signed:</b>	<b>Principal</b>
<b>Signed:</b>	<b>Chair of Board of Governors</b>

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## **Appendices**

### **Guidance Material On Internet Safety**

Technology used in St. Patrick's P.S., Eskra is governed by:

Data Protection Act 2018 (GDPR)

<https://www.gov.uk/data-protection>

Children's Online Privacy Protection

<https://ico.org.uk/fororganisations/guide-to-data-protection/key-data-protection-themes/children/>

Tools for school:

[www.swgfl.org.uk](http://www.swgfl.org.uk)

[www.saferinternet.org.uk](http://www.saferinternet.org.uk)

DfEE Superhighway Safety Pack

<http://safety.ngfl.gov.uk>

DENI Safeguarding And Child Protection in Schools - A Guide For Schools (Updated 2020)

DENI Circulars:

[Circular 2007/01 Acceptable Use of the Internet and Digital Technologies in Schools](#)

[Circular 2011/22 Internet Safety](#)

[Circular 2013/25 e-Safety Guidance](#)

[Circular 2016/26 Effective Educational Uses of Mobile Digital Devices](#)

[Circular 2016/27 Online Safety](#)

[Circular 2020/05 Guidance for schools on supporting remote learning to provide educational continuity](#)

[Circular 2021/12 Addressing Bullying In Schools Act \(NI\) 2016 - Statutory Guidance for Schools and Boards of Governors](#)

BECTA information sheet – Acceptable Use of the Internet

[www.becta.org/technology/infosheets/html](http://www.becta.org/technology/infosheets/html)

Examples of safety rules for children are also available from:

<http://www.kented.org.uk/ngfl/policy>

<http://www.ambleside.schoolzone.co.uk/ambleweb/ourrules.htm>

Information for parents:

[www.internetmatters.org](http://www.internetmatters.org)

[www.thinkyouknow.co.uk](http://www.thinkyouknow.co.uk)

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